



CONSTITUENT CORRESPONDENCE



CONGRESSMAN DONALD MANZULLO

Enclosures:

- Letter to graduating students of the DARE program
- Letter to congratulate recent enlistees in the United States Army
- Best Practices document providing additional information

Staff Contact:

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www.house.gov/manzullo

Date of Graduation from Program

Student's Name

Name of School

Address of School

City, State and Zip of School

Dear (Student's First Name):

One of the best parts about my job as Congressman is getting the chance to recognize the efforts of outstanding young people in our district. I consider graduation from the DARE program a tremendous achievement, and I congratulate all of you.

Your graduation today sets you on a path to avoid drugs and encourage others to follow your example. You have grasped the concept that you can be whatever you want to be if you stay away from drugs. And you have learned what to do if bad people approach you to do drugs.

In Washington, D.C., Congress spends a lot of time and money fighting the drug war by trying to keep drugs from coming into the United States. If no one in the United States used drugs, they wouldn't be here. There would be no market.

The real battle is at home. And it starts with students like you. I encourage you to spread the word to your families and your friends that "The Choice for Me is Drug-Free!"

Again, Congratulations and Best Wishes,



Donald A. Manzullo
 Member of Congress
 IL-16

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July 6, 2006

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FIELD(Rank) FIELD(Last)

FIELD(Address)

FIELD(CSZ)

Dear FIELD(Rank) FIELD(Last):

Congratulations on your recent enlistment in the United States Army. You have joined the world's finest Army at a critical time in our Nation's history.

You represent the young men and women of generations past who provided the strength that allowed our elected leadership act decisively in world events. A strong U.S. Army gives our President and Congress the flexibility to pursue a range of military options to defend democracy and preserve the freedom our Nation enjoys. Every Soldier in uniform, and each Soldier awaiting Initial Entry Training, contributes to that strength. Your decision to enlist shows the world that today's strong Army is backed by equally strong-willed Soldiers of tomorrow.

You already play an essential role in our strong national defense, and this should be a source of great pride to you and your family! You are following in the footsteps of American patriots who have served our Nation since 1775. Congratulations again - I know you will make great contributions as a proud member of the Army in the days and years ahead.

Sincerely,



Donald A. Manzullo
 Member of Congress
 IL-16

DAM/ps



BEST PRACTICES

A GUIDE TO WHAT'S WORKING

CHAIRMAN DEBORAH PRYCE SECRETARY JOHN T. DOOLITTLE

CONSTITUENT CORRESPONDENCE

MEMBER: REP. DONALD MANZULLO

STAFF CONTACT: ADAM MAGARY, CHIEF OF STAFF

ABOUT THIS EVENT:

Congressman Don Manzullo has developed several letters that he proactively mails to constituents which allow him to remain in contact with his constituents throughout the Congressional session. These mailings fall below the “499” mail limit, which allows the Congressman to easily and quickly communicate with his district.

PREPARATION

Who is involved?

Primarily the Washington staff will develop the documents; however, the district staff will add necessary input.

Are any outside groups involved?

No outside groups needed.

Timeframe for preparation:

A few hours per week, depending on the number of constituents.

PRESS COMPONENT

What press did you invite?

Press is not necessary.

What went into your press plan for the event?

A press plan is not necessary.

ADDITIONAL INFORMATION

How often do you hold this event?

Constituent correspondence is sent out every week.